

Death Certificate Tip Sheet for Providers, State of Nevada

Help Desk for Logins or Technical Support: 775-684-4166 M-F 8a to 5p, responds to messages on weekends

- No Abbreviations
- Use “tab” to navigate between fields (system will give you some prompts with this approach vs. mouse/cursor)
- To find a record, look in the Work Queue (along the top or screen in blue) or Search

Green tabs (Only the 4 listed below are required for providers):

1) Certifier Tab

- a) Tab through and fill out fields, skip if needed

2) Cause of Death Tab

- a) Pending Investigation: Y, N or X (not applicable)
- b) Death Due to Communicable disease: Y or N
- c) Fill in Immediate Cause (Interval is helpful but not required)
 - i) If cause is listed (back of sheet) on CDC Form 04-0377, then another condition which is NOT on the list must be present as well
 - ii) Unknown or unspecified etiology is an acceptable as another cause of death
 - iii) Hip fractures should always be reviewed by the Coroner’s Office as they could be result of a fall
 - iv) If cancer is listed, the place of origination and spread should be added if possible
- d) Fill in Conditions Leading and other significant conditions (as many as known)
- e) Autopsy box: Y or N
- f) Tobacco box: Y or N (don’t forget to fill out, it will bounce back)**
- g) Female, drop down if applicable
- h) Coroner contacted Y or N

3) Cause of Death Tab (cont)

- a) If Natural Causes is selected, then no other information needed, otherwise fill out as indicated

4) Signatures Tab – to sign electronically

5) PRESS SAVE (disk icon in the top right of the record), complete

This tip sheet was updated by Karen Massey on 2/9/2016 based on materials from the Nevada Office of Vital Records and is intended only as assistance. For specific rules and requirements, please contact the Nevada Office of Vital Records.

If any of these are used as the Cause of Death (from CDC Form 04-0377), an additional cause of death NOT on this list MUST be listed (this may be satisfied by Etiology unknown).

YOU MUST ADD SOMETHING **NOT** ON THE LIST BELOW (which may include Etiology unknown). If you use only the following without addressing etiology, your record will kick back.



When processes such as the following are reported, additional information about the etiology should be reported:

Abscess	Carcinogenesis	Diarrhea	Hyponatremia	Pulmonary arrest
Abdominal hemorrhage	Carcinomatosis	Disseminated intravascular coagulopathy	Hypotension	Pulmonary edema
Adhesions	Cardiac arrest	Dysrhythmia	Immunosuppression	Pulmonary embolism
Adult respiratory distress syndrome	Cardiac dysrhythmia	End-stage liver disease	Increased intracranial pressure	Pulmonary insufficiency
Acute myocardial infarction	Cardiomyopathy	End-stage renal disease	Intracranial hemorrhage	Renal failure
Altered mental status	Cardiopulmonary arrest	Epidural hematoma	Malnutrition	Respiratory arrest
Anemia	Cellulitis	Exsanguination	Metabolic encephalopathy	Seizures
Anoxia	Cerebral edema	Failure to thrive	Multi-organ failure	Sepsis
Anoxic encephalopathy	Cerebrovascular accident	Fracture	Multi-system organ failure	Septic shock
Arrhythmia	Cerebellar tonsillar herniation	Gangrene	Myocardial infarction	Shock
Ascites	Chronic bedridden state	Gastrointestinal hemorrhage	Necrotizing soft-tissue infection	Starvation
Aspiration	Cirrhosis	Heart failure	Old age	Subarachnoid hemorrhage
Atrial fibrillation	Coagulopathy	Hemothorax	Open (or closed) head injury	Subdural hematoma
Bacteremia	Compression fracture	Hepatic failure	Pancytopenia	Sudden death
Bedridden	Congestive heart failure	Hepatitis	Paralysis	Thrombocytopenia
Biliary obstruction	Convulsions	Hepatorenal syndrome	Perforated gallbladder	Uncal herniation
Bowel obstruction	Decubiti	Hyperglycemia	Peritonitis	Urinary tract infection
Brain injury	Dehydration	Hyperkalemia	Pleural effusions	Ventricular fibrillation
Brain stem herniation	Dementia	Hypovolemic shock	Pneumonia	Ventricular tachycardia
	(when not otherwise specified)			Volume depletion

If the certifier is unable to determine the etiology of a process such as those shown above, the process must be qualified as being of an unknown, undetermined, probable, presumed, or unspecified etiology so it is clear that a distinct etiology was not inadvertently or carelessly omitted.



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